

FROZEN CANINE SEMEN RELEASE FORM - ICSB-OREGON™

CONFIDENTIAL

This form must be completed by the semen owner and submitted to ICSB-OREGON before frozen semen can be released. This form **IS NOT A TRANSFER OF OWNERSHIP**. Please try to submit this form to arrive at ICSB-OR at least 3 working days before requested shipping date. If notice is less than two days, a STAT fee will apply as follows: 1-day notice - +\$45; Same day notice - +\$75.

_____, _____, _____
Registered Name of Dog Breed Registry and Number

NUMBER OF VIALS TO RELEASE: ONE TWO THREE OTHER _____ (Circle)

Ship to: Name _____ Phone # _____

Veterinary Facility _____ FAX or e-mail: _____

Address _____

_____ Zip/Country Code _____

For use by: Bitch Owner _____ Phone # _____

Address _____

_____ Zip/Country Code _____

Registered name of bitch to be bred _____ Reg. # _____

The semen shipment should be shipped to arrive on or before _____ (Date). Charges are to be

billed to (Visa, Mastercard, Am Ex Only) number _____ Exp _____
(Your credit card will be charged prior to shipment)

Name of Cardholder _____

This shipment will be insured to cover the shipping tank replacement in the event of damage/loss during shipping. Additional insurance to cover the value of the semen may be purchased at the carrier's rate (usually UPS, FedEx, or Air Cargo), however, **many carriers will not insure perishable goods**, so insurance may not cover loss of the items shipped, if this occurs. If you wish to insure the contents, please indicate the amount, knowing that the carrier may not honor the claim \$ _____. **Please Note: ICSB and its affiliates make no guarantees, expressed or implied, that conception will occur, or that the frozen sperm cells are viable or will remain viable at the time of, or after, the cells are frozen. In the event of loss or damage of frozen semen due to natural causes due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB will not be held liable for the loss or the replacement value of the frozen semen.**

Signature of semen owner _____ Date _____

Printed name of semen owner _____ Phone _____

Address _____
Street City State Zip

Shipping costs are usually paid by the bitch owner. **The semen owner is ultimately responsible for all costs.**
Please complete and return this form to ICSB-OR, P.O. Box 651, Sandy, Oregon 97055. Telephone/FAX: (503) 663-7031 • E-mail: ik9sb@aol.com • Website: www.ik9sb.com.

BELOW FOR OFFICE USE ONLY Ship Prep _____ : Tank Rental _____ : Date Shipped _____

Stat Fees _____ : Shipping Charges _____ : Shipping Weight _____ lb: Tank # _____ :

Prepaid Tank Return Charges: _____ UPS return label# _____ TOTAL CHARGES _____

ICSB policy is to provide use of the shipping tank for domestic shipments for 7 days at a charge of \$50 (some veterinary clinics will be higher). On the eighth day, a daily rental of \$15.00 applies until the shipping tank is returned, or until the replacement cost is reached. Use of Semen Release Forms older than this current version (9/2011) is not advised, and may result in additional fees. Prices subject to change without notice. RF9/11

INTERNATIONAL CANINE SEMEN BANK

P.O BOX 651 SANDY, OREGON 97055

TELEPHONE OR FAX: 503-663-7031 e-mail: ik9sb@aol.com website: www.ik9sb.com

PROCEDURES FOR UTILIZING YOUR STUD DOGS FROZEN SEMEN

When you wish to utilize the frozen semen you have stored at ICSB, the following steps should be followed in order to assure that shipping and artificial insemination are carried out efficiently.

- 1. Check your account with ICSB.** Your account should show a zero balance in order for frozen semen to be released for shipment. If you have any questions about your account, please call.
- 2. Notify ICSB early in the bitch's estrous cycle.** For example, on the first or second day that you notice a red vaginal discharge from the bitch, send ICSB a completed "FROZEN CANINE SEMEN RELEASE" form.
- 3. Allow 3 to 4 days for shipment** of the frozen semen. Usually, ICSB can ship sooner than this; however, allow a safe margin of time for the shipment to be handled. It is very difficult, or may be impossible, to ship with just one days' notice before a bitch needs to be bred, or on a holiday or weekend. **For shipments requested with less than 2 days' notice, or ASAP, an additional handling, "STAT" fee is charged.** (Normally a 24-hour period of time is required to charge the shipping tank prior to retrieval of the frozen semen and transfer to the shipping tank.)
- 4. When you request ICSB to ship your dog's frozen semen,** please be sure you complete the **FROZEN CANINE SEMEN RELEASE** form, listing the name, address, and telephone number of the shipment destination. **Specify how many vials of semen to release for shipment. (One vial = One insemination).** In most cases, 1 or 2 vials are shipped. We accept **Visa, MasterCard, or American Express** for the shipping charges, and usually the bitch owner will pay for the preparation and shipping of the frozen semen. In some instances cash, cashiers check or a money order may be required for pick up of frozen semen. **Please note that ICSB cannot release frozen semen without the completed FROZEN CANINE SEMEN RELEASE form. A COMPLETED FROZEN CANINE SEMEN RELEASE FORM IS NOT A TRANSFER OF OWNERSHIP!**
- 5. ICSB will arrange for the shipping of your dog's frozen semen.** If ICSB does not have a trained inseminator close to the bitch to be bred, then we will provide detailed written instructions and telephone assistance. We have many litters resulting from artificial insemination by untrained inseminators. The retrieval and thawing of the frozen semen involves just a few steps and is not difficult.
- 6. Shipping charges, tank rental and return are ultimately the responsibility of the semen owner. It is often very expensive to ship frozen canine semen, if cost is a concern please call for a shipping estimate. We are happy to provide an approximate quote for shipping.** At this time, we ship the frozen semen one of three ways: UPS, FED EX, or AIR CARGO. For domestic shipping, there is a tank rental charge of \$50 (some Veterinary clinics will be higher) for the first 7 days; beginning the day the tank leaves our facility. On the 8th day, a daily tank rental fee of \$15 is charged until the tank is returned, or until the replacement cost of the tank is reached. **IT IS A VERY GOOD IDEA** for the semen owner to emphasize the rental fee to the recipient, and that it is necessary for the bitch owner or veterinarian at the bitch's location to return the shipping container as quickly as possible to avoid additional rental charges.
- 7. ICSB is actively training new inseminators** in our program as time allows. In this way. We try to have trained inseminators throughout the US and foreign countries.
- 8. In the event of loss or damage of frozen semen due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB will not be held liable for the loss or the replacement value of the frozen semen.**

Prices subject to change without notice

Form BU 9/09